

**PROCEEDINGS OF GENERAL MANAGER (ADMINISTRATION)
GIRIJAN COOPERATIVE CORPORATION LIMITED: VISAKHAPATNAM**

PRESENT: SRI J.YUSTUS, B.Sc.,

Rc.No. 07/2023 Admn.2

Dated:18.08.2023

Sub: Establishment – Sri J.Venkata Rao, (Code No.3009), Sr.Assistant, CHO, GCC Ltd., Visakhapatnam – Retired on 31.07.2023 on attaining the age of superannuation 60 years – Sanction of Encashment of Earned leave - Orders - Issued.

Read: 1. GO Ms. No. 232 Fin. (FR-1) Dept., dt. 16-9-2005

2. Progs Rc. No.06/2023 Admn.2 dt.31.07.2023 of the VC & MD.

3. Representation Dt.16.08.2023 of Sri J.Venkata Rao, Sr.Assistant (Rtd.), CHO, GCC Ltd., Visakhapatnam.

ORDER:

In the ref. 2nd read above, Sri J.Venkata Rao (Code No.3009), Sr.Assistant, CHO, GCC Ltd., Visakhapatnam was retired from GCC Service on attaining the age of superannuation of 60 years on 31.07.2023 AN.

Consequent on retirement from Corporation service on 31.07.2023, Sri J.Venkata Rao (Code No.3009), Sr.Assistant, CHO, GCC Ltd., Visakhapatnam is hereby **sanctioned encashment of earned leave for a period of 300 days** available at his credit as on date of his retirement under the provisions of G.O Ms No.232 F&P (Fin. FR1) dept dt:16.09.2005.

The Finance Section, CHO, Visakhapatnam is directed to recover dues if any pending recoverable from the retired employee in lumpsum from the encashment bill and disburse the balance emoluments to the officer through CFMS.

Necessary entries should be recorded in the SR of the retired employee.

General Manager (Admn.)

To

Sri J.Venkata Rao, Code No.3009, Sr.Asst., (Rtd.), CHO, GCC Ltd., Visakhapatnam.

Cc: to the Finance Section, CHO, GCC Ltd., Visakhapatnam.

Cc: to the Chairman Group Gratuity Trust CHO, Visakhapatnam

Cc: to SF